



## Junior Crew Job Description (J-Crew)

**General Responsibilities:** J-Crew divides their time between two aspects of support staff. The first role is working as cabin support for counselors, assuming the entire daily and occasional responsibilities as a counselor as listed in the job description. The second role as support staff is in the kitchen preparing and cleaning up meals. In the kitchen, responsibilities rotate between meal preparation, dishes, cleaning pots & pans, putting away leftovers, etc. Work in the kitchen is under the direction of the Head or Lead cooks on each shift.

### Responsibilities

1. Develop a positive, welcoming and nurturing atmosphere for all campers & staff.
2. Provide ongoing supervision for all campers, making sure they are safe, secure, having fun and fitting in to the camp program.
3. Provide individual attention to each child, while developing a team environment for groups.
4. Assist in planning daily and weekly schedules that will be fun, safe and provide opportunities for skill development. Utilize staff for teaching special activities.
5. Participate in all activities with campers. Be an excellent role model for campers to follow.
6. Learn and lead games, songs, skits and other activities for groups and the entire camp.
7. Interact with all campers in camp. Make sure each child feels appreciated and successful.
8. Help out with all camp activities and participate as a member of the camp staff team.
9. Assist with keeping camp clean and well maintained. Guide and participate in fulfilling camp chores and cabin clean-up duties during each week.
10. Be prompt to each kitchen shift, and finish all duties assigned per shift.
11. Follow the Code of Conduct.
12. Other duties as needed.

Junior Crew are paid \$125 for a 7-day work week.